

**The Greene School  
Board of Directors Meeting Minutes  
The Greene School  
94 John Potter Rd  
West Greenwich, RI  
March 20<sup>th</sup>, 2013 at 7 PM**

Call to order at 7:05 PM

Members present: Amy Pratt, Laura Clavette, Debbie Fletcher, Dick West, Christa Andrews, Jen Sherer, Jim Constantine, Kelly Presley- Quorum present ( 8/10 present)

Reading of the Mission Statement by Debbie Fletcher

Approval of the 02/27/13 meeting minutes: Jen Sherer made a motion to accept the minutes from 02/27/13 with one correction- under facilities update, #a- change carpenters help to carpenter's help. Kelly 2<sup>nd</sup>. All agreed unanimously.

Welcome Kurt Teichert-

- Initially met with Amy and Jen a few years ago about TGS-but he was living on the cape. Now lives in Providence
- Has extensive expertise in environmental education
- Interested in the campus and experiential learning part of the school and he has experience with this model.
- Interested in development of the campus and involving students in the different phases of the building process
- CV ( curriculum vitae) has been circulated to the BOD

Old Business:

1. Outreach Committee report
  - a. Lottery results
    - i. First report submitted to RIDE
    - ii. 45 students in each grade, except for 12<sup>th</sup> because not enough students applied
    - iii. Strong wait list
2. Finance Committee report
  - a. Potential vote on fiscal management plan
    - i. Dick made a motion to approve the fiscal management plan circulated to the BOD to include corrections of a few minor grammatical errors. Jim 2<sup>nd</sup>. All agree unanimously.
3. Head of School update
  - a. Tuesday June 11<sup>th</sup>: last day for seniors
  - b. Many graduation events planned for seniors
  - c. Lots to plan in regards to graduation diploma design, speakers, recognition night and who gets recognized
  - d. JR/SR prom will be May 3<sup>rd</sup> at the Village Inn: color and theme have been decided

- e. biodiesel bus- first one did not pass inspection: \$1500 quoted for repairs
- f. decisions needed to figure out when we should repair vs. purchase a new one or just contract with first student instead of owning our own buses
- g. still not sure what the state is going to do with busing
- h. RIDE is developing a cost analysis plan to help with repair/replace decisions.
- i. Charter schools must pay districts 75% payment for busing next year
- j. If we use satellite stops- this could save some money as well.
- k. National Honor Society- 17 nominations, 3 seniors, 14 juniors- 14 have accepted.
- l. Ceremony planned for April 9<sup>th</sup> at the Narragansett Bay Campus at 7 PM
- m. State health report- needed a data violence policy and a school dentist- nurse is working to find a school dentist.
- n. Transportation from blizzard/make up days- transportation will be provided at 100% cost to the school
- o. Graduation requirement: necap retakes
- p. Three pillars- Course requirements, green component of growth, 2 PBGR's- such as sophomore passage and senior projects
- q. Ms. Hall, Ms. Fontes, and Ms. Duncan are looking at everything and have generated a list to see who there are concerns about being proficient. Letters went out again to parents to start an action plan.
- r. ELA, Social studies and science are all focused on senior projects- now adding crew time for additional support
- s. After due-diligence- there may still be three students who will not be able to graduate- parents are involved
- t. This year's juniors took the necaps- 13 scored a "1" in math- below proficient
- u. Holly from the state came out to talk about plans for students to meet this requirement
- v. These students will repeat the necaps in the fall and they need to show growth- how much depends on where they were to begin with
- w. Spring intensives will have a necap workshop, mindset and math skill intervention
- x. Students will be asked to complete a math module over the summer
- y. Extra math teacher has been hired for math intervention- and is focusing first on the senior class.

#### 4. Facilities update:

- a. Lifespan buying into Gateway- May make future lease negotiations more complicated.
- b. Gateway Lease extension update with proposal for extended term
  - i. Lease deadline has been extended to the end of April- Scott DiChristoforo wants to meet soon with Amy
  - ii. Discussed longer lease term options
- c. Master Plan finalization:

- i. Poster boards from RGB on display- look terrific
  - ii. Funding Plan: meetings next week with Wendy Lawton at RIF and Betsy Grenier as well as Alan Hance from Brown to talk about foundations
  - iii. Washington Trust would like to talk to the board about investing and loan options- person who has experience with charter schools
  - iv. Amy had a meeting with Bill Bryan from Gilbane who looked at the drawings and feels to get what we want, it may cost more than 3.5 million.
  - v. Dick states we need a timeline for a letter from Bob Weygand by May to show evidence of collaboration with URI
- 5. Fundraising update
  - a. 100 Mile Dinner and Host Committee
    - i. Betsy and Amy have invited people to be on the host committee for the dinner- helps to advertise the event as well.
  - b. Rhode Island Foundation report due end of March
    - i. Amy plans to update Denise Jenkins
- 6. Website update- donate button has been added to the front page of the new website
  - a. Estimate on multiple file folder uploader for photo galleries on website- \$300.00
  - b. REAP grant has money in it and may pay for this – Christa will take care of ordering this for the website

#### New Business:

- 1. Potential vote on date violence policy-
  - a. Has been circulated to BOD
  - b. Jim motioned to approve the date violence policy as circulated to the BOD. Christa 2nds. All approve unanimously.
- 2. Formation of a Grievance Committee ( a special committee)
  - a. Will include Amy Pratt, Jen Sherer and Dick West
- 3. Potential vote on Grievance policy
  - a. Was worked on intensely and has been circulated to the BOD
  - b. Looked at 3 charter schools in RI for guidance
  - c. Thoroughly reviewed by Jon Anderson, legal counsel
  - d. Dick made a motion to approve the section of the employee handbook that deals with the employee grievance process. Jim 2nds. All agree unanimously.
- 4. Schedule hearing date for teacher non-renewal
  - a. Hearing will be held on Wednesday, April 10<sup>th</sup> at 7 PM at the school. All Board members must be present.
  - b. A lawyer has been arranged to represent the BOD
- 5. Earth day event for the school
  - a. Help needed for the 12<sup>th</sup> graders. Dick suggested he ask tomorrow at his meeting on Narragansett Bay Campus, this way they can continue with their ocean expedition theme.
  - b. Jim states that Amgen will be hosting an Earth Day event on April 24<sup>th</sup> and would love to have TGS be there- will send information to Dee soon.

Debbie made a motion to adjourn the meeting at 9 PM. Kelly 2<sup>nd</sup> All agreed unanimously.